

**FY12 PSAP GRANT APPLICATION***Ed Pagan***PROJECT TITLE**Surry County PSAP Education Program**GRANT APPLICANT PROFILE/PROJECT CONTACT**

PSAP/HOST PSAP NAME: Surry County Emergency Communications

CONTACT TITLE: Emergency Communications Manager

CONTACT FIRST NAME: Tamara

CONTACT LAST NAME: Arthur

ADDRESS 1: 45 School St

ADDRESS 2: Click here to enter text

CITY: Surry

ZIP CODE: 23883

CONTACT EMAIL: tarthur@surrycountyva.gov

CONTACT PHONE NUMBER: 757-294-5320

CONTACT MOBILE NUMBER: 757-251-8079

CONTACT FAX NUMBER: 757-294-5111

REGIONAL COORDINATOR: Lyle Hornbaker

HOST PSAP AND PARTICIPATING PSAPS/LOCALITIES

GRANT TYPE☒ Individual PSAP☐ Consolidation☐ Regional Initiative☐ Secondary Consolidation

**GRANT PROGRAM TYPE**

- ☒ Wireless E-911 PSAP Education Program
☐ Continuity and Consolidation ☐ Enhancement

TIER

- ☐ Out of Service ☐ Non-Vendor Supported
☐ Technically Outdated ☐ Strengthen
☒ Not Applicable

PROJECT FOCUS Click to select a project focus from the drop down list
If "Other" selected, please specify: conferences

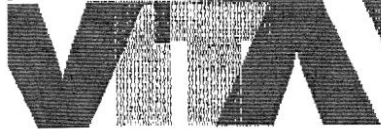
FINANCIAL DATA

Amount Requested: \$ 2,000
Total Project Cost: \$ 2,000

STATEMENT OF NEED

This statement should reference the relationship to the current funding priorities established by the Grant Committee and include evidence of any financial need. Additional items to discuss that referenced need should include: impact on operational services; consequences of not receiving funding; inclusion of project in a long-term or a strategic plan; and local sustainability:

Click here to enter text



Describe how the grant will be maintained and supported in the future, if applicable.

[Click here to enter text](#)

COMPREHENSIVE PROJECT DESCRIPTION

FOR WIRELESS E-911 PSAP EDUCATION PROGRAM GRANT REQUESTS:

Describe how the education/training is 9-1-1/public safety communications specific and how this will benefit E-911 and the employee(s) and/or PSAP.

Funding from this grant will enable my dispatchers to attend the spring and fall conferences. None of them have ever been to a conference until last fall when I took a 20 year veteran dispatcher with me. Unfortunately training opportunities for my dispatchers prior to my arrival have been few and far between. I believe that continuing education in this field is a must and I would like to give my dispatchers the opportunity to grow and realize just how important their skills are.

**FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:**

Provide a thorough, concise, and complete description of the project, including an outline of the goals and objectives, implementation strategy, and a work plan.

[Click here to enter text](#)

FOR CONTINUITY AND CONSOLIDATION OR ENHANCEMENT PROJECTS:

PROJECT TIMELINE – Select each applicable phase of the project and indicate the estimated completion date. Sample activities for each phase can be found in the PSAP Grant Program Guidelines as well as on the addendum to this form.

PROJECT PHASE	ESTIMATED COMPLETION DATE
<input type="checkbox"/> INITIATION (Project approved by appropriate stakeholders)	XX / XX / XX
<input type="checkbox"/> DESIGN/PLANNING (Project, system, or solution requirements are developed)	XX / XX / XX
<input type="checkbox"/> ACQUISITION (Selected system or solution is procured)	XX / XX / XX
<input type="checkbox"/> IMPLEMENTATION (Selected system or solution is configured and installed)	XX / XX / XX
<input type="checkbox"/> TESTING/COMPLETION (Selected system or solution is tested and put in production)	XX / XX / XX



Identify the longevity or sustainability of the project.

[Click here to enter text](#)

Describe how this project supports the Virginia Statewide E-911 Strategic Comprehensive Plan.

[Click here to enter text](#)

REGIONAL INITIATIVE (if applicable)

The relationship of the initiative to the participating PSAPs:

[Click here to enter text](#)

**Intended collaborative efforts:**

[Click here to enter text](#)

Resource sharing:

[Click here to enter text](#)

How does the initiative impacts the operational or strategic plans of the participating agencies:

[Click here to enter text](#)

CONSOLIDATION (Primary or Secondary) - (if applicable)**How would a consolidation take place and provide improved service:**

[Click here to enter text](#)



How should it be organized and staffed:

[Click here to enter text](#)

What services should it perform:

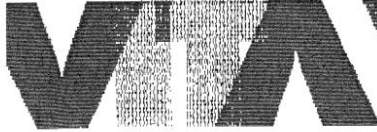
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How should policies be made and changed:

[Click here to enter text](#)

How should it be funded:

[Click here to enter text](#)



What communication changes or improvements should be made in order to better support operations:

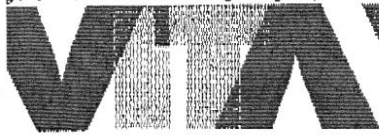
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BUDGET AND BUDGET NARRATIVE

List the planned expenditures to be made with grant funds. (NOTE: In lieu of a line item breakdown, an itemized cost schedule or detailed vendor prepared quote may be submitted as an attachment.) Briefly explain the reason for each requested budget item and provide the basis for its cost:

[Click here to enter text](#)

\$1,000 to the Fall APCO/NENA Conference
\$1,000 to the Spring NENA/APCO Conference

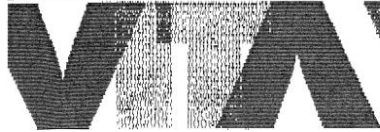


EVALUATION

How will the project be evaluated and measured for achievement and success:

[Click here to enter text](#)

Attendees will present a summary of the conference presentations attended to non-attendees.



FINANCIAL AND PROGRAMMATIC REPORT

PROJECT PHASES

SAMPLE ACTIVITIES

PHASE

SAMPLE ACTIVITIES

INITIATION

(Project approved by appropriate stakeholders)

- Project concept is documented
- Local Board or governing authority approval or endorsement is received
- PSAP grant application is filed
- Local budgets are obtained
- Appropriated grant funds are approved
- Budgetary estimates are obtained

DESIGN/PLANNING

(Project, system, or solution requirements are developed)

- Requirements are documented
- Components to be purchased are identified
- General design is documented

ACQUISITION

(Selected system or solution is procured)

- RFP (or other bid related processes) are drafted
- Proposals are evaluated
- Contract is signed
- Purchase orders are issued
- Quotes are obtained/grant funds draw down

IMPLEMENTATION

(Selected system or solution is configured and installed)

- Purchased components are delivered and installed
- Training is performed

TESTING/COMPLETION

(Selected system or solution is tested and put in production)

- Performance of system/solution is validated
- System/solution goes "live"